

TOWN OF DENTON

COMPLAINT OF EMPLOYEE MISCONDUCT

This form should be used exclusively to report employee misconduct. Complaints regarding the Town of Denton policies and procedures, or response time to a location, please contact the Town Administrator. Upon completion of this form, you may either return it in person to the Denton Town Office, or mail it to the Town of Denton, Attn: Citizen Complaint, 4 N. 2nd Street, Denton, MD 21629.

Day

Evening

Name _____

Phone _____

Address _____

Language Spoken _____

Date of Occurrence: _____

Location of Occurrence: _____

Names and Department of Employees involved (*If known*):

Names, addresses, and telephone numbers of witnesses present at time of occurrence (*If known*):

(LIST ADDITIONAL EMPLOYEES AND WITNESSES UNDER THE 'DETAILS' SECTION)
Details – (Please state your complaint including names, times, locations, witnesses, and any other information that would be helpful in investigating your complaint. If names are unknown, please describe what each employee looked like.)

Date _____

Signature _____

DEPARTMENT USE ONLY

Town of Denton
4 N 2nd St. Denton, MD 21629
www.dentonmaryland.com

Citizen Complaint – Town Employee Form
Last Form Update 12/17/2025

T O W N O F D E N T O N

To be completed by the Supervisor/Department Head/Town Administrator receiving this form.

Name _____ Title _____

Date and Time Received _____

Final Disposition _____

(i.e. forwarded to Town Administrator, Attorney, sent correspondence to complainant, etc.)

(Attach additional sheets if needed) _____ Number of _____

Reviewer Comments and Notes:

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