

Town of Denton
4 N. Second Street Denton, MD 21629
Phone: 410-479-2050 Fax: 410-479-3534

TO AVOID DELAYS ALL INFORMATION MUST BE FILLED OUT

Date _____ Account _____

The Offices of _____ Located at _____
Request information for a Settlement or Refinance (Circle One) on all unpaid bills owed to the Town of Denton by
_____, owner of the property located at _____, Denton.
(Map # _____, grid _____, parcel _____, tax id # _____).
Please notify us of outstanding bills due for current period.

The NEW OWNERS will be: _____
New owners mailing address _____
New Owners Phone: _____ New Owners Email: _____
Settlement Date: _____ Information Request by _____
Requesters Telephone # _____ Fax # _____ Email: _____
(Real Estate Taxes are collected by Caroline County Treasurer- Call 410-479-0410 to verify they are paid.)

This is to certify that the following bills are Outstanding/Paid:
(Water & Sewer Service - including Vacant Lot Fees & Recycling):
Amount Currently Due:

_____ to _____ Amount _____ Date Paid _____ if still due, Interest _____ through _____

Water _____ Sewer _____ Bay Fee _____ Meter Fee _____ Interest _____ Fees _____ Recycling _____

Estimated Amount Due for Current Cycle (based on prior quarter billing):

_____ to _____ estimated amount: _____

Water _____ Sewer _____ Bay Fee _____ Meter Fee _____ Interest _____ Fees _____ Recycling _____

***Actual Amount to be billed with quarterly billing pending meter usage.**

(Business Loan):

Principal _____ Interest _____ through _____

(Personal Property/ Corporation Tax):

Year 7/1/ _____ to 06/30/ _____ Amount due _____ Interest through _____

(Miscellaneous Charges):

Date Billed _____ Billed for _____ Amount _____ Interest _____ through _____

Other: _____

ANY QUESTIONS CONTACT: _____

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Remove AutoPay from Utility Billing Account – This must be done before transferring to new owner.

Please Note: Fees listed above are estimated and additional fees may apply. If property has been on a tax waiver, taxes will begin as of date of settlement and/or connection to water/sewer. Connection of Town water & sewer (if available) is required within 90 days if property is not already connected. Cost to connect to water \$4,000.00. Cost to connect to Sewer \$5,000.00. Owner is responsible for hiring a licensed plumbing contractor to make all connections to town services. Special assessment fee pertains to certain properties along Maryland Route 313, these properties are assessed an additional \$175.00 for water connection and \$325.00 for sewer connection.

Revised 07/11/2024