

ANNUAL   
Denton Holiday  
Parade  
Thursday, December 5, 2024

Enclosed in This Information Packet:

- \* Parade Guidelines
- \* Parade Registration

- \* Waiver & Release Form
- \* Entry Description Sheet

**ALL FORMS DUE NO LATER THAN NOVEMBER 10, 2024**

The Denton Holiday Parade Committee is hard at work planning for this year's event. We look forward to receiving your registration and working with you this year as we present our annual Parade. This year's event is scheduled for **Thursday, December 5, 2024, 6p.m.** There is no rain date for this event. The Holiday Parade will be followed by The Lighting of the Green (hosted by Denton Rotary Club) at the Caroline County Courthouse.

Please take a few minutes to look through this packet of information. The following information will explain how to participate in the parade, what the acceptable standards for the parade are and when registration forms must be received in order to participate. *Please share all parade rules and regulations with everyone involved with your entry.*

Both the Parade Registration Form and the Waiver & Release Form must be filled out, signed and received by the registration deadline. If the Waiver & Release form is not completed your registration form will be returned.

Specific information regarding the parade will be sent to you and/or your organization the end of November following the registration deadline. It is important that you meet the registration deadlines.

On behalf of the Town of Denton & Denton Rotary Club, we look forward to another wonderful Parade and Lighting of the Green.

For more information and questions about the parade, contact Lisa at the Denton Town Office at 410-479-2050 or visit the town website at [www.dentonmaryland.com](http://www.dentonmaryland.com) and click on EVENTS.

**“Like” us on Facebook: [www.facebook.com/TownofDenton](http://www.facebook.com/TownofDenton).**

## **GUIDELINES FOR ALL PARTICIPANTS**

*(Please share this and all parade information with everyone involved with your float or unit. Thank you.)*

### **Signage**

A sign stating the name of your business/organization must be included in the design of your entry.

### **Sound System**

If you will be using a sound system, please fill out the appropriate spot on the registration form. **MUSIC MUST BE CONSISTENT WITH THE HOLIDAYS.**

### **No “Santa Claus” Entries**

DO NOT use either a live Santa or Mrs. Claus or a representation of either character. The use of elves or other holiday characters is acceptable. The final float in the parade is designated for Santa Claus. This will avoid duplication of characters and confusion for young spectators.

**No Hot Roding**, hole shots or wheelies will be allowed during the parade. This rule is in place to protect the spectators. If you are caught violating this rule, you will be removed from the parade.

### **Lineup**

Parade Confirmation Packets will contain information specific to parade day lineup. It is important to complete your Parade Registration to include a description of and length of your complete entry (including the length of the towing vehicle where applicable); if this information changes in any way, contact us immediately so enough space is allocated to your unit at lineup. \* *Please Note: Line up order and entry points are subject to change without notice.*

### **Parking**

Parking for the parade participants is limited. **Please try to carpool with others in your group.** If you are dropping off participants, please carpool as well, this will help eliminate traffic in the setup area. The parade loops back around to the HAPS building where the parade begins. *Thank you for your consideration.*

### **Parade Route**

A map of the parade route will be sent with your parade packet information in November. Check the Town website ([www.dentonmaryland.com/events](http://www.dentonmaryland.com/events)) or Facebook page ([www.facebook.com/TownofDenton](http://www.facebook.com/TownofDenton)) for the latest information as well.

### **Insurance**

We encourage units participating in the parade to check into insurance implications related to your entry's participation. **THE TOWN OF DENTON DOES NOT PROVIDE INSURANCE COVERAGE FOR PARTICIPANTS.**

**Guidelines for PEDESTRIAN UNITS:** Youth organizations are encouraged to participate. However, due to the length of the parade route, we suggest that entries with young children use a float to carry those children. **Please try to carpool with others in your group when dropping off at line-up location.**

**Guidelines for ANIMAL UNITS** Animals should be “parade-ready,” including being accustomed to noise. Each **Animal unit MUST have someone behind their entry cleaning up “droppings” off the streets** to prevent pedestrians in following units from slipping/falling during the parade. **This includes the parade line up area as well as the parade route.**

# Denton Holiday Parade Registration Form

**Registration Deadline:** November 10, 2024

**Parade Date:** Thursday December 5, 2024

**Lineup:** 4:30pm

**Parade Step Off:** 6pm

CONTACT PERSON \_\_\_\_\_ (Please Print or Type Form)

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: DAY \_\_\_\_\_ EVENING/CELL \_\_\_\_\_

E-MAIL Address: \_\_\_\_\_ FAX: \_\_\_\_\_

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## **INFORMATION ABOUT YOUR PARADE ENTRY**

(Attached is a Description Sheet to be used to fully describe your entry in detail. This is essential for planning advance publicity and public address announcements. Be complete, please.)

Entry Title: \_\_\_\_\_

Height: \_\_\_\_\_ feet.

(Must not exceed 13'6" from ground level)

Length: \_\_\_\_\_ feet.

(include towing vehicle, if any)

Will you use a sound system?

Yes\_\_\_ NO\_\_\_

**The ATTACHED WAIVER & RELEASE FORM (*see reverse side*) must be completed, signed, and dated, or the registration form will be denied and returned to the contact person.**

**Email, Mail or Fax Completed forms**

**to:**

Denton Holiday Parade

4 N. 2<sup>nd</sup> Street.

Denton, MD 21629

*Fax. 410-479-3534*

*Email: Lorendorf@dentonmaryland.com*

# WAIVER AND RELEASE OF ALL CLAIMS

As a participant in the **Denton Holiday Parade**, the undersigned recognizes and acknowledges that there are certain risks of personal injury or illness, and the undersigned, individually and as agent for all who are involved with this entry, agrees to assume the full risk of any injuries or illness, including death, damages or loss which may be sustained as a result of participation in the Denton Holiday Parade.

The undersigned, individually and as agent for all who are involved with this particular entry, agrees to waive and relinquish all claims the undersigned may have as a result of participating in the Denton Holiday Parade against the Denton Town Council, The Caroline County Commissioners, the Denton Holiday Parade Committee, the Town of Denton and their respective officers, agents, servants and employees; and does hereby fully release and discharge the above from any and all claims from injuries or illness, including death, damages or loss which the undersigned may have or which may accrue to the undersigned on account of participating in the Denton Holiday Parade.

The undersigned, individually and as agent for all who are involved with this particular entry further agree to indefinitely and hold harmless and defend the Denton Holiday Parade Committee, the Town of Denton and their respective officers, agents, servants and employees from any and all damages and losses sustained by the undersigned or anyone involved with this particular entry and arising out of, connected with, or in any way associated with participating in the Denton Holiday Parade.

**The undersigned will share all rules and regulations with everyone involved in the participation of the parade before the parade date.**

This Waiver and Release has been thoroughly read and understood and is given in consideration of the privilege to participate in the Denton Holiday Parade. This Waiver and Release has been executed by the undersigned, who has that authority to represent.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024

\_\_\_\_\_  
(Name of Organization)

\_\_\_\_\_  
(Print Name of Applicant)

\_\_\_\_\_  
(Signature of Applicant)

**Email, Mail or Fax Completed forms to:**  
Denton Holiday Parade  
4 N. 2<sup>nd</sup> Street.  
Denton, MD 21629  
Fax. 410-479-3534  
Email: [Lorendorf@dentonmaryland.com](mailto:Lorendorf@dentonmaryland.com)

# Entry Description Sheet

This form is divided into two categories. The first is the physical description of the entry: design, lighting, colors, objects, people, music and so forth. The second section is space for you to help us best describe your entry as it passes the announcing platform.

**Name of Organization:** \_\_\_\_\_

**SECTION 1: PHYSICAL DESCRIPTION OF ENTRY/COLOR OF VEHICLE, (if applicable.)**

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**SECTION 2: Promotional Information for public announcement** during the parade.  
In 25 words or less, please use this space to best promote your entry. *We reserve the right to edit.*

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