

August 7, 2014

**Executive Session**

*Vice Mayor Clendaniel opened an Executive Session at 6:30 PM by Authority of MD Annotated Code, State Government 10-508 (a) (1) (i) & (ii) to discuss a Personnel item; and (4) discussion of a potential new business.*

**Present**

*All Council members were present for this session, with the exception of Mayor Porter.*

*Staff present included Don Mulrine, Town Administrator, Karen Monteith, Clerk-Treasurer, and Christopher Drummond, Town Attorney.*

**Discussion**

*The Council held discussion with Staff and the Town Attorney pertaining to personnel; and potential new business expressing interest in locating in Denton.*

*At 6:58 PM Vice Mayor Clendaniel closed the Executive Session to relocate downstairs for the Council's regular monthly meeting.*

**Regular Meeting**

*Vice Mayor Clendaniel called the regular meeting of the Denton Town Council to order at 7:02 PM on this date leading everyone in the Pledge of Allegiance to the Flag.*

*Vice Mayor Clendaniel presided over the meeting and asked that the record reflect that all Council members were present with the exception of Mayor Porter, who was out of Town.*

*Vice Mayor Clendaniel announced that the Town Council had held an Executive Session prior to this meeting at 6:30 PM to discuss Personnel and a potential new business considering to locate in Denton.*

*Councilwoman Lightner made a motion to approve the minutes of the July 10, 2014 regular meeting as presented. The motion was seconded by Councilwoman McNinch, passing unanimously.*

**Public Hearing**

*None*

**Petitions, Remonstrance's and Communication**

**Proclamation – 26<sup>th</sup> Annual Caroline Summerfest 2014**

*In celebration of the upcoming 26<sup>th</sup> annual Caroline Summerfest, Vice Mayor Clendaniel read and proclaimed Friday, August 15 through Sunday August 17, 2014 as Caroline Summerfest Days in Caroline County and extend the Council's warm wishes to the general public who join in the Summerfest Celebration. It is a joint Proclamation that will also be approved and signed by the Caroline County Commissioners.*

**Proclamation – Brandon Engle – Eagle Scout Award**

*Vice Mayor Clendaniel read a Proclamation extending the Town Council's congratulations to be presented to Brandon Engle on August 24, 2014 during his Eagle Scout Award ceremony at the 4<sup>th</sup> Street Park in Denton. Last year Brandon selected the 4<sup>th</sup> Street Park as his service project and organized the clean-up of the park, as well as raising funds for new park benches. His efforts are greatly appreciated in beautifying the park so the community can enjoy it.*

**Ordinances and Resolutions**

**Resolution #809 – Police Car Acquisition Financing**

*A Resolution authorizing the Town to purchase a 2014 Ford Inceptor with financing from Provident State Bank, as was pre-approved by Council in April.*

*Councilwoman Lightner made a motion to approve the adoption of Resolution #809, seconded by Councilman Branson, passing unanimously.*

**Ordinance #661 – Election Code Amendment**

*An Ordinance of the Town of Denton amending provisions of Chapter 10 – “Elections” of the Denton Town Code.*

*Councilwoman Lightner made a motion to introduce Ordinance #661, seconded by Councilwoman McNinch.*

*In discussion, Mr. Chris Drummond, Town Attorney, Mr. Don Mulrine, Town Administrator and Mrs. Karen Monteith, Clerk Treasurer, provided an overview of the proposed amendments to provide more options for: registered voters that are unable to make it to the polls on Election Day; Voting Assistance; Limitations on Electioneering; defines Challengers and Watchers; and provides for Penalties for Violations.*

*The Council supported having language added to Article III § 10-9 requiring marking of the boundary for electioneering.*

*With no further discussion, Vice Mayor Clendaniel asked for a vote on the motion on the floor to introduce Ordinance #661.*

*The motion passed unanimously.*

**Ordinance #662 – Vehicle and Traffic Ordinance Amendment**

*An Ordinance of the Town of Denton to amend the provisions contained in Chapter 120 of the Denton Town Code with respect to vehicles and traffic and privately owned structures within the road and road right-of-way.*

*Councilwoman McNinch made a motion to introduce Ordinance #662, seconded by Councilman Branson.*

*In discussion: Mr. Tom Batchelor, Senior Codes Enforcement Officer and Mr. Chris Drummond, Town Attorney, provided an overview of the Ordinance.*

*With no further discussion, Vice Mayor Clendaniel asked for a vote on the motion on the floor to introduce Ordinance #662.*

*The motion passed unanimously.*

**Reports of Officers, Board and Committees**

*None*

**Unfinished Business**

**Agenda #1- Town Hall Renovations – Teller System Update**

*Mr. Mulrine provided an update on selecting a contractor to complete the teller system for the Finance Office at the new Town office building.*

*Councilwoman Lightner made a motion to accept vendor Wittenbach Business Systems proposal \$9,845. The motion was seconded by Councilwoman McNinch, passing unanimously.*

**Agenda #2 – Police Department Phone System**

*Mr. Mulrine provided an update on the progress of installation of the Police Department’s new phone system. He explained that during the installation, it was discovered that the phone jacks in the basement needed to be rewired and the Police Dept. had an additional request for more 30 button phones. Due to the changes, this line item ran over-budget by \$2,341.80.*

Councilwoman Lightner made a motion to approve the change for the Budget item, seconded by Councilwoman McNinch, the motion passed unanimously.

**New Business**

**Agenda #1 - Osprey Property Company**

Mr. Andrew Hanson of the Osprey Property Company made a presentation to the Council regarding the agreement entered into for the purchase and expansion of County Village Apartments in Denton.

Councilwoman McNinch made a motion to send a letter of support with their application to DHCD with the Town Administrator's signature. The motion was seconded by Councilwoman Lightner, passing unanimously.

**Agenda #2 - Water and Sewer Allocation**

Mr. Batchelor provided an overview of a request received from Mrs. Katie Thomason seeking approval for one (1) additional ERU for her new business that will be located at 7 North Sixth Street.

Councilwoman Lightner made a motion to approve the additional ERU for the business and congratulated the Thomason's on their efforts. The motion was seconded by Councilman Branson, passing unanimously.

**Agenda #3 - Main Street Fundraiser**

In an effort to raise funds for additional downtown banners, the owner of Joviality, Councilwoman Abigail McNinch, requested support for the Downtown Main Street Organization to host a special event during the October 2014 Third Thursday Event.

Councilwoman Lightner made a motion to approve support of the Main Street Fund Raiser, seconded by Councilman Branson. The motion passed with 3 yes votes. Councilwoman McNinch abstained.

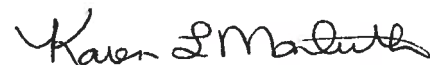
**Miscellaneous**

Vice Mayor Clendaniel announced the following upcoming downtown events:

- Faces Fiberfest Event going on now through Saturday, August 9<sup>th</sup>.
- Denton Cruise In – Friday, August 8, 2014
- Farmers Market begins held on Saturday mornings.

With no further discussion, Councilwoman McNinch made a motion to close the meeting at 8:10 PM, seconded by Councilman Branson, passing unanimously.

Respectfully submitted,



Karen L. Monteith,  
Clerk - Treasurer