

DEFINITION SHEET for FINANCIAL DISCLOSURE

Business entity: Any corporation (including any parent, subsidiary, or affiliated corporation or business entity), general or limited partnership, sole proprietorship (including a private consultant operation), LLC, joint venture, unincorporated association or firm, institution, trust, foundation, or other organization, whether or not operated for profit.

Doing business with: Having or negotiating a contract that involves the commitment of funds controlled by the Town of Denton in a calendar year.

Family member: The parents, children, siblings, and the spouse of any official or employee.

Gift: The transfer of anything of economic value, regardless of form, without adequate and lawful consideration. "Gift" does not include the solicitation, acceptance, receipt, or regulation of political campaign contributions regulated under Chapter 13 of the Election Law Article ("Fair Election Practices") of the *Annotated Code of Maryland*, or under any other State or local law regulating the conduct of elections or the receipt of political campaign contributions.

Interest: Any economic interest, either legal or equitable, whether or not subject to an encumbrance or a condition, owned or held, in whole or in part, jointly or severally, directly or indirectly. "Interest" does not include:

- (1) An interest held in the capacity of a personal agent, representative, custodian, fiduciary or trustee, unless the holder has an equitable interest therein; or
- (2) An interest in a time or demand deposit in a financial institution, a money market fund, publicly traded mutual fund, or retirement fund, including an Town or State retirement or pension fund; or
- (3) An interest in an insurance or endowment policy or annuity contract under which an insurance company promises to pay a fixed number of dollars, whether in a lump sum or periodically for life or some other specified period; or
- (4) A common trust fund or a trust fund which forms part of a pension or profit sharing plan which has been determined by the Internal Revenue Service Code of 1953, as amended.

Person:

- (1) An individual; or
- (2) A business entity

CHECKLIST

Instructions. This checklist is a required part of the Financial Disclosure Report. Check the proper answer to Questions A through F. Do not leave any question unanswered. If you check “Yes” to any question, be sure to complete the corresponding schedule. If you check “No” to a particular question, do not complete the schedule related to that question.

A. I held, either directly or indirectly, during the reporting period, real estate or interests in real estate located in the Town of Denton, excluding my residence and one (1) acre surrounding it. (If yes, complete Schedule A)

YES _____ NO _____

B. I held an interest, during the reporting period, in a business entity operating in the Town of Denton, excluding businesses publicly traded on a national stock exchange. (If yes, complete Schedule B)

YES _____ NO _____

C. I, or my spouse, held an office, directorship, partnership, or salaried employment in any business entity during the reporting period. (If yes, complete Schedule C)

YES _____ NO _____

D. I owed a debt of more than \$1,000.00 (excluding retail credit card accounts and the mortgage on my primary residence) during the reporting period to any person or business entity doing business with the Town of Denton or subject to the authority of the Town. (If yes, complete Schedule D)

YES _____ NO _____

E. I received, during the reporting period, a gift from any person or business entity doing business with the Town of Denton or subject to the authority of the Town of Denton; or from any lobbyist subject to registration under the Ethics Law. (If yes, complete Schedule E)

YES _____ NO _____

F. I had employment or other interests that raise conflicts of interest, or potential conflicts of interest, in connection with a specified proposed action. (If yes, complete Schedule F)

YES _____ NO _____

SCHEDULE A. REAL ESTATE HOLDINGS OR INTERESTS. Report all real estate holdings or interests in the Town of Denton, held during the reporting period, and the identity of any other person with an interest in the property. Exclude your personal residence and up to one (1) acre surrounding that residence. The reportable real estate holdings or interests include those held individually, jointly, in partnership, or corporately, whether directly or indirectly.

Name _____ **Date of Report - 2023 Calendar Year**

Location (address) of property

Identity of any other person holding interests in the property

SCHEDULE B. INTERESTS IN BUSINESS ENTITIES. Report the name and addresses of all business entities operating in the Town of Denton, including parent, subsidiary, or associated entities, in which a financial interest was held during the reporting period, whether or not the business entity does business with the Town or is subject to the authority of the Town. Also, include the nature of the business. Do not include interests in businesses publicly traded on a national stock exchange.

Name _____ **Date of Report- 2023 Calendar Year**

Name and principal address or business entity(ies)

Nature of the business(es)

SCHEDULE C. OFFICES, DIRECTORSHIPS, PARTNERSHIPS AND SALARIED EMPLOYMENT. Report all office, directorships, partnerships, or salaried employment in any business entity held by you or your spouse during the reporting period. Also, indicate the nature of the business conducted by the business entity.

Name _____ **Date of Report - 2023 Calendar Year**

Name and address of principal office of business entity.

Title and nature of office, directorship, or salaried employment held; indicate whether held by self or by spouse.

Nature of the business conducted by the business entity.

SCHEDULE D. DEBTS. Report the name and address of all persons or business entities doing business with or subject to the authority of the Town to which you were indebted in an amount of \$1,000.00 or more during the reporting period. Indebtedness does not include retail credit accounts or mortgage indebtedness on a primary residence.

Name _____ **Date of Report - 2023 Calendar Year**

Identity of person or business to whom debt is owed.

SCHEDULE E. GIFTS. Report each gift received during the reporting period from any person or business doing business with the Town or subject to the authority of the Town, and as to each such gift the nature and value thereof, the identity of the donor from whom or on behalf of whom, directly or indirectly, it was received, and if given to another person at your direction, the identity of the donor. (Exclude regulated campaign contributions)

Name _____ **Date of Report - 2023 Calendar Year**

**Nature and value of gift
(if cash, give amount,
if other, state value)**

**Identity of person from
whom gift was received**

**If given to another
person at your
direction, give the
name of that person**

SCHEDULE F. CONFLICTS OF INTEREST. Report and describe any employment or other interest(s) that raises a conflict of interest, or potential conflict of interest, in connection with a specific proposed action by the employee or official sufficiently in advance of the action to provide adequate disclosure to the public.

Name _____ **Date of Report - 2023 Calendar Year**

Nature of employment or interest(s)	Conflict or potential conflict	Proposed action
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