

2023-07

April 17, 2023

At 1:00 PM Mayor McNinch called the Working Session of the Denton Town Council to order on this date, leading everyone in the Pledge of Allegiance to the Flag.

**Attendance:**

Mayor McNinch asked for the record to show that all Councilmembers were present.

Staff in attendance included: Scott Getchell, Mark Chandler, Donna Todd, and Karen Monteith. Chief George Bacorn attended online.

**Discussion was held on the following:**

**Personnel Policy Update**

Mr. Getchell, Town Administrator, provided a summary and shared that he is preparing to work with Lexipol on updating the Town's Personnel Manual that was last overhauled in 1996. The cost will be around \$10,000 and he confirmed this expense is included in the FY2023 budget.

**FY24 General Fund Budget**

Discussion was held on the proposed FY2024 General Fund Budget that was presented on April 6, 2023. Discussion included reducing the real property tax rate from \$.74 per \$100 of assessment to \$.72; personnel - updating the employee PayScale to the \$15 per hour minimum wage, employee benefit adjustments, vacancies, recruitment, and retention. The 5-year capital plan was reviewed. Each Department Leader was in attendance sharing changes and needs for their departments. Staff will make some adjustments based on the discussion and work toward providing a balanced budget for next week.

With no further general business to discussion, Councilman Lister made a motion to adjourn the Working Session at 3:26 PM, seconded by Councilman Johnson, passing unanimously.

**Executive Session**

At 3:26 PM Councilman Lister made a motion to open an Executive Session, by Authority of the Open Meetings Act, Maryland Code Annotated, General Provisions Article, § 3-305 (b) (2014) (1) to discuss (i) personnel. The motion was seconded by Councilman Branson, passing unanimously.

Those in attendance at the Executive Session included all Council members, Mr. Scott Getchell, Town Administrator, and Mr. Mark Chandler, the Acting Superintendent of Public Works.

Discussion with the Acting Superintendent of Public Works for position confirmation was held.

No decision was made during this session.

At 3:50 PM, Councilman Johnson made a motion to close the Executive Session, seconded by Councilman Taylor, passing unanimously.

Respectfully submitted,

Karen L. Monteith,  
Clerk-Treasurer