

Map _____
Parcel _____
Zoning District _____

Town of Denton
4 N. Second St.
Denton, MD 21629
410-479-3625
Fax: 410-479-3534

Permit# _____

Historic District ☐ Yes ☐ No

Sign Permit Information Required

Please provide the following information when requesting a sign permit. Sign restrictions vary with the zoning district. Please consult the office for assistance **prior to** ordering or buying signage. Request a **banner permit** for special events.

- ▶ Signs in Historic District require Historic and Architectural Review Commission evaluation.

Plastic signs are not allowed in the **Central Commercial (CC)** district.

- ▶ Sign Dimensions; if the sign consists of individual channel letters please provide the size of each letter.
- ▶ A sketch of the sign showing graphics and wording. Indicate **colors** or **attach color** sample to sketch.
- ▶ Provide a copy of lot plat/sketch showing property dimensions and location of the sign.
- ▶ Sign construction material:
☐ Metal ☐ Wood ☐ Glass ☐ Other _____
- ▶ Freestanding _____ Height of sign* _____
- ▶ Flat _____ "A" Frame _____ Projecting* _____ Awning _____
*Projecting signs over public walkways must have eight (8) foot clearance from ground.
- ▶ How will sign be secured to building? _____
Note: Signs may not be placed on or attached to the roof in any district.
- ▶ Illumination: ☐ Internal ☐ External

Cost/Value of Sign \$ _____ Size of Sign _____

- ▶ Company installing sign _____
Contact person and telephone number _____
- ▶ Business Name _____
Address _____
Contact person and telephone number _____

Signature of Owner _____ Date _____

FOR OFFICE USE: Review _____ Determination _____

SIGNS

Every sign within the Town limits is subject to the restrictions and guidelines of Article 9 of the Town of Denton Zoning Ordinance. A full copy of the Signage Article is available. Every sign permit application is evaluated for compliance with general regulations and specific zoning district regulations. When considering the type of sign to be constructed the following factors are evaluated and need to be considered in sign construction:

- ✦ The colors, materials and lighting or signage; is it harmonious with the building and site?
- ✦ The scale and proportion of the sign in design and in visual relationship to buildings and surroundings.
- ✦ Is the design of the sign one that allows the sign to become an architectural element of the building and site?
- ✦ Is the sign compatible with adjoining property signs?
- ✦ Are the graphic elements of the sign in proportion to the size of sign? Are the most conservative number of graphics required being used?

Flashing or rotating signs are prohibited in all districts of the town. Signs are not permitted to be fastened to and/or supported by the roof of a building.

If you have any questions regarding the sign ordinance or would like a copy of the ordinance please contact the Housing & Community Development Office at 410-479-3625.