

HISTORIC REVIEW COMMISSION MINUTES

FOR

THE TOWN OF DENTON

October 17, 2012

Historic Review Members:

Kathy Mackel*

Richard Peterson*

Damian Dowdall*

Keith Bobbick*

Katherine Houchins-Holsclaw*

*Those Present

**Excused

Visitors:

Shelly Sarsfield

Judy Britton

Paul Osborne, Sr.

Billy Jesmer

Recording:

Thomas E. Batchelor, Acting Planning Director

PROCEEDINGS

1 The meeting was called to order by Chairperson Mackel at 6:00 p.m. in the Denton Town
2 Conference Room. Pledge of Allegiance.

3 The minutes of the August 15, 2012, Historic Review Meeting were approved as submitted.
4 Old Business #1 - 406 Market LLC had submitted the pervious paver sample as requested for
5 review.

6 Commissioner Dowdall motioned to approve the pervious paver sample for 406 Market LLC.

7 Vice Chairperson Peterson seconded the motion. The motion passed unanimously.

8 Old Business #2 – No other old business.

9 New Business #1 – Judy & Robert Britton/Fence & Shed – Judy Britton made the
10 presentation requesting approval to install a fence and shed at 801 Gay Street.

11 Vice Chairperson Peterson motioned to approve the application as submitted for the shed and
12 fence installation at 801 Gay Street contingent upon the building code review to meet the setback and
13 corner visibility requirements. Thomas Batchelor is scheduled to perform an inspection on October
14 19, 2012, to determine visibility requirements.

15 Commissioner Houchins-Holsclaw seconded the motion. The motion passed unanimously.

16 New Business #2 –Shelly Sarsfield/Sun Room & Carport – Shelly Sarsfield made the
17 presentation requesting approval for a sunroom and carport at 207 South 6th Street. Paul Osborne,
18 contractor, was present to answer questions related to construction.

19 Mr. Batchelor made comments regarding the code review concerns.

20 Vice Chairperson Peterson motioned to approve the sunroom addition contingent upon the
21 building code review comments.

22 Commissioner Bobbick seconded the motion. The motion passed unanimously.

1 The applicant will redesign the carport and resubmit application.

2 New Business #3 – Donald Alley/Dormer, Fence, Accessory Structure – Billy Jesmer, on
3 behalf of Donald Alley, made the presentation for the proposed improvements at 700 Gay Street.

4 Mr. Batchelor made comments regarding the code violations and disposition of District Court
5 earlier in the day. Mr. Batchelor indicated that the building permit is to be extended to June 1, 2013.

6 Vice Chairperson Peterson motioned to approve the installation of a temporary fence to no
7 later than June 1, 2013, contingent on the extension of the previously approved building permit.
8 Chairperson Mackel emphasized the need to complete this phase of the project before beginning
9 another phase. Additional approvals will be required for all other work.

10 Commissioner Houchins-Holsclaw seconded the motion. The motion passed unanimously.

11 Commissioner Bobbick motioned to approve the railing/roof change as submitted in the
12 application.

13 Vice Chairperson Peterson seconded the motion. The motion passed unanimously.

14 Commissioner Dowdall motioned to approve the dormer as submitted in the application.

15 Vice Chairperson Peterson seconded the motion. The motion passed unanimously.

16 (This approval includes the enclosure of the rear porch located on 7th Street façade).

17 New Business #4 – None.

18 Staff Items - Commissioner Houchins-Holsclaw submitted a letter for reappointment.

19 Staff distributed the 2013 meeting calendar.

20 Chairperson Mackel adjourned the meeting at 7:42 p.m.