

*August 1, 2019*

**Regular Meeting**

*Mayor Pro Tem Lister called the Regular Meeting of the Denton Town Council to order at 7:00 PM on this date, leading everyone in the Pledge of Allegiance to the Flag.*

*Mayor Pro Tem Lister thanked everyone for coming and asked that the record reflect that Councilmembers Johnson and Wilson were in attendance, and that Councilman Branson was on Vacation, and Mayor McNinch was absent due to an illness. Mayor Pro Tem Lister also announced that they will not be able to go past 8:00 PM.*

*Councilman Johnson made a motion to approve the minutes of the June 6, 2019 Regular Meeting and the June 17, 2019 Working Session as presented; seconded by Councilwoman Wilson, passing unanimously.*

**Public Hearing**

**Ordinance #700 – Wireless Facilities & Utilities**

*Mayor Pro Tem Lister opened a Public Hearing at 7:00 PM to receive public comments on Ordinance #700 – An Ordinance of the Town of Denton adding Denton Town Code Chapter 126 regulating the installation of Small Cell Facilities, Wireless Support Structures and Other Utilities in the Public Right-of-Ways within the Town.*

*Mayor Pro Tem Lister asked for comments from the State: there were none*

*Mayor Pro Tem Lister asked for comments from the County: there were none*

*Mayor Pro Tem Lister asked for comments from the Council: there were none*

*Mayor Pro Tem Lister asked for comments from the Public: there were none*

*With no further comments, Mayor Pro Tem Lister closed this Public Hearing at 7:01 PM.*

**Ordinance #701 – Recycling Program**

*Mayor Pro Tem Lister opened a Public Hearing at 7:01 PM to receive public comments on Ordinance #701 – An Ordinance of the Town of Denton adding Denton Town Code Chapter 97, entitled “Recycling Program” providing for the regulation and collection of recyclables within the Town.*

*Mayor Pro Tem Lister asked for comments from the State: there were none*

*Mayor Pro Tem Lister asked for comments from the County: there were none*

*Mayor Pro Tem Lister asked for comments from the Council:*

*Councilman Johnson shared that the recycling service will be provided by the same contractor, Eastern Shore Environmental, as the garbage collection. He also shared that collection for the recycling will begin on October 3, for residential homes that qualify.*

*Mayor Pro Tem Lister asked for comments from the Public: there were none*

*With no further comments, Mayor Pro Tem Lister closed this Public Hearing at 7:02 PM.*

**Ordinance #702 – Garbage & Trash Amendments**

*Mayor Pro Tem Lister opened a Public Hearing at 7:02 PM to receive public comments on Ordinance #702 - An Ordinance amending Denton Town Code Chapter 64 Garbage & Trash for the regulation, collection and disposal of trash, rubbish, garbage and other material and providing for penalties for non-compliance.*

*Mayor Pro Tem Lister asked for comments from the State: there were none*

*Mayor Pro Tem Lister asked for comments from the County: there were none*

*Mayor Pro Tem Lister asked for comments from the Council:*

*Mayor Pro Tem Lister shared that in an effort to try to keep trash collection cost down, the Council is implementing a Recycling Program and enforcement for garbage and trash collection, adding that there will be a Recycling Fee of \$3.00 per month, billed quarterly and included on the Utility Bills.*

*Mayor Pro Tem Lister asked for comments from the Public: there were none*

*With no further comments, Mayor Pro Tem Lister closed this Public Hearing at 7:04 PM.*

**Petitions, Remonstrance's, and Communication**

**Denton Police Dept. Promotions:**

*Chief Rodney Cox announced two promotions for the Police Dept.*

*Promoting Patrolman First Class Mark Snyder to Corporal. Officer Snyder was in attendance and was presented with his Department Certification.*

*Patrolman Daniel Fallert was promoted to Patrolman First Class. He was not in attendance; however, Chief Cox will make sure he gets his certification.*

**YMCA Welcoming Week Information**

*Mr. Angel Perez from the YMCA shared information about the YMCA upcoming "Welcoming Week Event" which is being held in September. Mr. Perez provided details of this being a national YMCA event and the YMCA of the Chesapeake would like to get the several business and government agencies in Denton supports for the event.*

*The Town Council will approve a Proclamation in Support at their September meeting.*

**Denton Rotary Club Update**

*Mr. Patrick Allison, President of the Denton Rotary Club, provided an update to the Council on upcoming events, challenging the Town Council, Staff and Police Dept. to participate in these events.*

**Proclamation – Caroline Summerfest**

*Mrs. Sue Simmons, Director of Caroline County Recreation and Parks, read the joint proclamation with the Caroline County Commissioners recognizing the 31<sup>st</sup> Annual Caroline Summerfest Event, Surfs Up Theme, that will take place August 16 & 17, 2019 in downtown Denton.*

*Councilman Johnson made a motion to accept the Proclamation, seconded by Councilwoman Wilson, passing unanimously. The Council thanked Mrs. Simmons, CCRP Staff and the Town Staff for all they do to make the Festival such a success.*

**Caroline County States Attorney's Office Monthly Report**

*Mayor Pro Tem Lister acknowledged the Town has received the monthly activity report from the Caroline County States Attorney's Office for activity that occurred in June.*

**Ordinances and Resolutions**

**Ordinance #700 – Wireless Facilities**

*An Ordinance of the Town of Denton adding Denton Town Code Chapter 126 regulating the installation of Small Cell Facilities, Wireless Support Structures and Other Utilities in the Public Right-of-Ways within the Town.*

*Councilman Johnson made a motion to adopt Ordinance #700, seconded by Councilwoman Wilson.*

*In discussion, Mr. Don Mulrine, Town Administrator, provided a synopsis of the Ordinance. Mayor-Pro Tem Lister provided additional information to explain the Town's Goal with this legislation.*

*With no further discussion, Mayor Pro Tem Lister asked for a vote on the motion to adopt Ordinance #700.*

*The motion passed unanimously.*

**Ordinance #701 – Recycling Program**

*An Ordinance of the Town of Denton adding Denton Town Code Chapter 97, entitled "Recycling Program" providing for the regulation and collection of recyclables within the Town.*

*Councilman Johnson made a motion to adopt Ordinance #701, seconded by Councilwoman Wilson.*

*In discussion, Mr. Don Mulrine announced that Staff is coordinating with the Contractor for recycling containers to be distributed near the end of September, with the first pick up to be October 3.*

*With no further discussion, Mayor Pro Tem Lister asked for a vote on the motion to adopt Ordinance #701.*

*The motion passed unanimously.*

**Ordinance #702 – Garbage and Trash Amendments**

*An Ordinance amending Denton Town Code Chapter 64 Garbage & Trash for the regulation, collection and disposal of trash, rubbish, garbage and other material and providing for penalties for non-compliance.*

*Councilman Johnson made a motion to adopt Ordinance #702, seconded by Councilwoman Wilson.*

*In discussion, Councilman Johnson commended Staff on improving the current collection process and working toward reducing the cost landfill fees.*

*With no further discussion, Mayor Pro Tem Lister asked for a vote on the motion to adopt Ordinance #702.*

*The motion passed unanimously.*

**Resolution #862 – Wireless Facilities & Utilities Design Guidelines**

*A Resolution to provide guidance for location, material, color, and design of Wireless Facilities and other Utilities regulated in Chapter 126.*

*Councilman Johnson made a motion to adopt Resolution #862, seconded by Councilwoman Wilson.*

*In discussion, Mr. Mulrine provided a summary.*

*Mr. Chris Drummond, Town Attorney, provided an explanation on how this legislation will help to regulate and put limitations on how many and direct where wireless devices can be located, is the purpose for having regulations.*

*Mayor Pro Tem Lister, added that this is the Towns preemptive approach to control and limit the affects to Citizens Properties.*

*With no further discussion Mayor Pro Tem Lister asked for a vote on the motion to adopt Resolution #862.*

*The motion passed unanimously.*

**Resolution #863 – Wireless Facilities & Utilities Fees and Fines**

*A Resolution establishing a Public Works Service Fee Schedule within the Town of Denton, and the licensing and violation fees for small wireless facilities/small cells to be added to the fee schedule.*

*Councilman Johnson made a motion to adopt Resolution #863, seconded by Councilwoman Wilson, passing unanimously.*

**Resolution #865 – Recycling Fees and Fines**

*A Resolution establishing a Public Works Service Fee Schedule within the Town of Denton, and the recycling collection and violation fees to be added to the fee schedule.*

*Councilwoman Wilson made a motion to adopt Resolution #865, seconded by Councilman Johnson, passing unanimously.*

*The Fee will first appear on Utility Bills that will be issued on or before October 1, 2019, with the first recycle collection to be on October 3, 2019.*

**Resolution #866 – Caroline County Hazard Mitigation Plan 2019**

*A Resolution of the Town of Denton adopting the 2019 Caroline County Hazard Mitigation Plan as the Town 2019 Hazard Mitigation Plan.*

*Mrs. Cindy Towers, of the Caroline County Department of Emergency Services, was present and provided an overview of the FEMA approved Plan and thanked the Town for their continued involvement and support.*

*Councilman Johnson made a motion to adopt Resolution #866, seconded by Councilwoman Wilson, passing unanimously.*

**Resolution #867- GY2019 General Fund Budget Amendment**

*A Resolution of the Town of Denton to amend the General Fund Budget for Fiscal Year July 1, 2018 through June 30, 2019.*

*Councilman Johnson made a motion to adopt Resolution #867, seconded by Councilwoman Wilson.*

*In discussion, Mr. Mulrine provided an explanation of the changes, and the Towns continued efforts to comply with fiduciary responsibility.*

*Mayor Pro Tem Lister commended Staff on doing a great job of controlling expenditures and working toward the 15% reserve goal.*

*With no further discussion, Mayor Pro Tem Lister asked for a vote on the motion to adopt Resolution #867.*

*The motion passed unanimously.*

**Resolution #868 – FY2020 WIF Grant – Crouse Park Lot Paving**

*A Resolution of the Town of Denton approving financing through the Maryland Department of Natural Resources Waterway Improvement Program (WIP) Grant Funds.*

*Councilman Johnson made a motion to adopt Resolution #868, seconded by Councilwoman Wilson.*

*In discussion, Mr. Mulrine provided an overview of the grant requirements.*

*With no further discussion, Mayor Pro Tem Lister asked for a vote on the motion to adopt Resolution #868.*

*The motion passed unanimously.*

**Reports of Officers, Boards, and Committees**

*Mr. Mulrine announced that discussion on Commerce Drive and Legion Road, with the Developer is on the agenda for discussion on Tuesday with the County, if any Councilmembers are available to attend. Delegate Ghris is aware and helping at the State level.*

*Councilwoman Wilson and Mr. Mulrine recently attended the Library Open House to see what programs they have going on, food tower, 3-D equipment, and chess club for young children.*

*Councilwoman Wilson announced the Census is Coming. She is serving on the Kent County Census Complete Count Committee through her work and talked about how important the Census is as it guides money to each county to provide for many programs that benefit our residents.*

*Mr. Mulrine announced that the Department of Social Services Back to School event will be held tomorrow, August 2 from noon-4:00, downtown.*

*Mr. Mulrine commended the YMCA on their recent event held downtown.*

*Mr. Mulrine attended the Shore Rivers Report Card Meeting and provided a summary of the discussion.*

*Councilman Johnson needed to leave by 8:00PM for another commitment.*

*Mayor Pro Tem Lister asked for a motion to suspend the meeting and reconvene on Tuesday, August 6, 2019 to finish Unfinished and New Business due to a lack of a quorum.*

*At 7:56 PM Councilman Johnson made a motion to suspend the meeting at this time, and to schedule to reconvene on Tuesday, August 6, at 7:00 PM. The motion was seconded by Councilwoman Wilson, passing unanimously.*

*The meeting was suspended at 7:56 PM.*

*Respectfully submitted,*

*Karen L. Monteith,  
Clerk - Treasurer*