

November 1, 2018

Executive Session

Executive Session -per the Open Meetings Act, Maryland Code Annotated, General Provisions Article, § 3-305 (b) (2014) (1) discuss: (i) Personnel Matter.

At 6:46 PM Councilman Branson made a motion that was seconded by Councilwoman Wilson to enter in to an Executive Session, by authority 2014 Md Code, State Government 3-305(b)(1) for the discussion of Personnel. Motion carried 5-0.

The Executive Session was held in the Training Room on the 2nd Floor of the Town Office Building

In Attendance for this session:

Mayor McNinch, Councilman Branson, Councilman Lister, Councilwoman Wilson and Councilman Johnson.

Staff in Attendance: Mr. Don Mulrine, Town Administrator.

Discussion

Discussion was held with the Town Administrator regarding a customer service complaint.

At 6:56 PM, Councilman Branson made a motion that was seconded by Councilman Lister to close the Executive Session. Motion carried 5-0.

After closing the Executive Session, the Council relocated to the main meeting room to begin their Regular Monthly Meeting.

Regular Meeting

Mayor McNinch called the Regular Meeting of the Denton Town Council to order at 7:00 PM on this date, leading everyone in the Pledge of Allegiance to the Flag.

Mayor McNinch thanked everyone for coming and asked that the record reflect that all Councilmembers were present.

Councilman Johnson made a motion to approve the minutes of the October 4, 2018 Regular Meeting; seconded by Councilwoman Wilson, passing with 4 votes, Councilman Branson abstained due to being absent from the October meeting.

Councilman Branson made a motion to approve the minutes of the October 15, 2018 Working Session, seconded by Councilman Johnson, passing unanimously.

Mayor McNinch announced that the Council held an Executive Session at 6:45 PM, to discuss a personnel matter.

Public Hearing

None

Petitions, Remonstrance's, and Communication

Proclamation –MML Banner City

Mayor McNinch read a proclamation joining the Maryland Municipal League in recognizing November 2018 as Municipal Government Works Month in the State of Maryland.

Communication – C-Team Letter

The Council discussed a letter recently submitted to the Caroline County Commissioner from the Citizens for Transportation Emergency Action for Maryland (C-TEAM). The letter asks the County to make improving the intersection of Rt. 404 and River Road a priority for this year's request being submitted to the State Highway Administration for roadway projects. The Mayor shared information from a recent

conversation with Mr. Frank Miller. The Mayor and Council expressed their support for this request being a priority.

Ordinances and Resolutions

Resolution #854 - Citizen Participation Plan

A Resolution of the Town of Denton repealing all previous resolutions adopting a Citizen Participation Plan in regard to a Community Development Block Grant Program and replacing with a new updated plan.

Councilman Branson made a motion to adopt Resolution #854, seconded by Councilwoman Wilson.

In discussion, Mr. Don Mulrine, Town Administrator, explained that the Resolutions being presented this evening are required to be updated by the State Department of Housing and Community Development for the Town to receive Community Development Block Grant Funding for the Southern States Project.

With no further discussion, the Mayor called for a vote on the motion on the floor to adopt Resolution #854.

The motion passed unanimously.

Resolution #855 - Anti Displacement Plan

A Resolution of the Town of Denton repealing all previous resolutions adopting a Residential Anti Displacement and Relocation Policy for State of Maryland Community Development Block Grant Programs, adopting a new Residential Anti Displacement and Relocation Policy for said program.

Councilman Branson made a motion to adopt Resolution #855, seconded by Councilwoman Wilson, passing unanimously.

Resolution #856 - Section 3 Plan

A Resolution of the Town of Denton creating a Section 3 Plan for State of Maryland Community Development Block Grant Programs, adopting a Section 3 Plan Policy for said program.

Councilman Branson made a motion to adopt Resolution #856, seconded by Councilwoman Wilson, passing unanimously.

Resolution #857 - Minority Business Plan

A Resolution of the Town of Denton creating a Minority Business Plan for State of Maryland Community Development Block Grant Programs, adopting a Minority Business Plan Policy for said program.

Councilman Johnson made a motion to adopt Resolution #857, seconded by Councilman Branson, passing unanimously.

Resolution #858 - Fair Housing and Equal Opportunity Plan

A Resolution of the Town of Denton creating a Fair Housing and Equal Opportunity Plan for State of Maryland Community Development Block Grant Programs and adopting a Fair Housing and Equal Opportunity Plan Policy for said program.

Councilman Branson made a motion to adopt Resolution #858, seconded by Councilwoman Wilson, passing unanimously.

Reports of Officers, Boards, and Committees

Mayor McNinch recently attended the Caroline Association of Municipalities Meeting and shared information about the meeting, which focused on crisis management.

Mayor McNinch attended a Mayor's Prayer Breakfast in Easton and would like the Town of Denton to host a Prayer Breakfast in Denton in 2019.

Councilman Johnson added that Calvary Baptist Church has offered to hold the event at their location.

Mayor McNinch shared that she has attended many of these events and expressed they are a great opportunity for Churches and Business Leaders to get together and network on what is going on in the community. The event is non-denominational, and they are tentatively looking to hold the event on March 8, 2019.

Mayor McNinch, Councilman Johnson and Mr. David Renshaw of the Planning & Codes Department recently assisted the Maryland Food Bank with distribution of approximately 150 boxes of food at Denton Christian Church.

Mayor McNinch, Mr. Mulrine and Mrs. Monteith attended the LGIT Business Meeting early today – attended several trainings.

Unfinished Business

Agenda #1 - YMCA Agreement

Mr. Mulrine provided an update on the MOU Agreement with the YMCA regarding their proposed project on the County property known as the Double Hills Farm. The agreement has been signed by all parties.

Mr. Chris Drummond, the Town Attorney, advised that the County will have to look to amend the Master Water and Sewer Plan to include this property, and they will have to give approval to waive the zoning for annexation to occur.

New Business

Agenda #1 – Planning Commission Appointment

Mr. Mulrine shared that Mr. Dean Danielson recently moved outside of Town and has resigned from the Planning Commission. Mr. Nicholas Iliff, Jr., currently serving as the Alternate on this Commission has requested appointment as a regular member to fulfill Mr. Danielson's unexpired term ending December 31, 2019.

Councilman Branson made a motion to appoint Mr. Iliff, seconded by Councilwoman Wilson. The motion passed 4-1 with Councilman Johnson voting against.

Miscellaneous

Mayor McNinch requested to schedule a joint meeting with the Planning Commission in January to discuss upcoming code amendments.

Mr. Randy Jenkins, Director of Tuckahoe Habitat for Humanity, thanked the Police Department for their assistance with issues previously reported in the Lincoln Street area.

Mr. Jenkins also thanked the Council and Town Staff for helping with the grants, and he announced new grants recently awarded to Habitat.

The Council held further discussion on the parking kiosk, signage and the pending MOU with the County.

Chief Cox shared that having extra officers has made a great impact, that the Department has been able to increase foot patrol, being more active in the schools and the community. Chief thanked the Council for their support and making changes to attract and retain officers.

Chief Cox made the following announcements:

- Police Dept. Open House will be held on November 3, 2018, and they will be providing hay wagon rides.
- Police Officers will be participating in "No Shave November" to collect money for St. Jude's.

- *The Dept. has been invited to participate in the Character Counts Program at Denton Elementary School.*
- *Officers have been assisting the Caroline County Sheriff's Office this week filling in as School Resource Officers (SRO) at Lockerman Middle School. Discussion on having Officers attend SRO Training was held.*

Councilman Johnson shared that he recently saw a positive feedback post at Chesapeake College from a student that had attended the Citizens Academy.

With no further discussion, Mayor McNinch adjourned the meeting at 7:58 PM.

Respectfully submitted,

*Karen L. Monteith,
Clerk - Treasurer*