

August 6, 2019

August Regular Monthly Meeting – Part II

At 7:00 PM on this date Mayor Pro Tem Lister made a motion to reconvene the August Regular Meeting of the Denton Town Council to attend to business that was postponed at the August 1, 2019 meeting. The motion to reconvene was seconded by Councilwoman Wilson, passing unanimously.

The August Regular Meeting was reconvened with Mayor McNinch resuming the chair and residing over the meeting.

Mayor McNinch led everyone in the Pledge of Allegiance to the Flag.

Mayor McNinch asked that the record reflect that Councilman Lister and Councilwoman Wilson were also in attendance. Noting that Councilman Branson and Councilman Johnson were both absent.

Unfinished Business

Agenda #1- Strategic Plan

Councilman Lister made a motion to approve the 2019 Strategic Plan and make it public, seconded by Councilwoman Wilson, passing unanimously.

A Public Meeting to officially present and answer questions from the Public is scheduled to be held at 6:00 PM on September 17th at the Wharves of the Choptank Visitor Center.

Agenda #2 – MDOT Letter – Consolidate Transportation Program Response

Mr. Mulrine, Town Administrator, shared a letter received from the Maryland Department of Transportation, thanking the Town for submitting transportation priorities for the State Consolidated Transportation Program.

Mr. Mulrine provided a synopsis of the joint meeting held earlier today with the County and Maryland State Highway Authority.

Mayor McNinch and Mr. Mulrine will prepare an updated letter to submit to the State for continued support of the Town's priorities.

Agenda #3 - Dept. of Social Services – Letter of Intent

The Council reviewed a Letter of Intent outlining the terms for the new Dept. of Social Services Building, which included the partnership and role of the Developer and the Town.

Councilwoman Wilson made a motion to approve the Mayor signing the Letter of Intent for the Proposed Lease, seconded by Councilman Lister, passing unanimously.

New Business

Agenda #1 – WWTP UV/Basin Project change orders

Mr. Mark Chandler, Water & Wastewater Operations Supervisor, provided an update on change orders that have occurred for the WWTP UV/Basin project; seeking approval from the Council for the change orders, of which part of the funding will come from the contingency.

Councilman Lister made a motion to accept the change orders, seconded by Councilwoman Wilson, passing unanimously.

Agenda #2 –Parkview Estates Deed of Road Dedication

SHC Parkview LLC submitted a Deed of Road Dedication for Sydney Lane at Parkview Estates for Town Council review and approval. Staff provided an overview and the Town Attorney reviewed and approved the deed for legal sufficiency.

Councilman Lister made a motion to accept the Parkview Estates Roadways, seconded by Councilwoman Wilson, passing unanimously.

Agenda #3 - Tax Differential Legislation - Ocean City

Mayor McNinch shared information she gathered from discussing with other Municipalities, pertaining to the Tax Differential Legislation status for Ocean City.

Mr. Drummond, Town Attorney shared information pertaining to recent discussions held with the Attorney for Ocean City.

Mr. Mulrine will reach out to the Ocean City Town Manager and follow up with additional information.

Agenda #4 - MOU Amendment - Board of Education IT Division Move

Mr. Mulrine provided an overview of the Caroline County Board of Education's request for support from the Town of Denton to relocate their IT Department from the Button Factory to the Gay Street Building. Indicating this will require an amendment to the current MOU between the Town and the Board of Education regarding the use of the fiber lines.

Councilwoman Wilson made a motion to approve the amendment between the Town and the CC Board of Education for the use of fiber. Seconded by Councilman Lister, the motion passed unanimously.

Agenda #5 - Safehouse Security Camera Contract

Mr. Mulrine presented a contract between the Town and Safehouse LLC. The Contract outlines information about upgrading the security system cameras at the Town Office, as previously discussed and approved in the FY2020 General Fund Budget.

Councilman Lister made a motion to accept the Safehouse LLC Contract for \$22,426.43, to update the Security Camera System. The motion was seconded by Councilwoman Wilson, passing unanimously.

Agenda #6 - Sharp Road Park Precast Concrete Building

Mr. Mulrine provided a quote to purchase a concrete building for Sharp Road Park from Smith-Midland. Mr. Mulrine provided an update on the project funding and is working on the signage as required by the Grantors. He mentioned that the proposed building is larger than originally discussed; which is intended to provide storage space for the youth associations to lease and utilized for equipment needs.

Councilman Lister made a motion to purchase the larger prefab building as discussed, seconded by Councilwoman Wilson, passing unanimously.

Agenda #7 - WIF Grant Agreement - Crouse Park Parking Lot Pavement

Mr. Mulrine provided a Grant Agreement where the Town applied for Grant Funds, in August 2018 that was recently approved. This Grant provides funding for paving of the Crouse Park Parking Lot. The Town did not know the funds were going to be approved until after the lot was recently paved. Staff will monitor the new paving and work to administer the Grant Funds that do not expire until June 30, 2022.

This was previously approved with the adoption of Resolution #868 on August 1, 2019.

Agenda #8 - FY2020 Water and Sewer Fund Budgets

Discussion on the FY2020 Water and Sewer Fund Budgets was deferred until the budgets are reviewed and recommended by the Utility Commission.

Agenda #9 - Sharp Road Park – Bond Bill Grant Amendments

Mr. Mulrine presented two Bond Bill Grant Agreement Amendments received from the Maryland Department of General Services to be used for the Sharp Road Park Project. These are amendments to the original Bond Bills. Each Bond Bill is for \$50,000 for the project, with a \$45,000 local match. Total Grant Funding Awarded of \$100,000, with a \$90,000 match. Mr. Mulrine mentioned that the Town has the \$45,000 match for one of the Grants and has until June of 2021 to identify the remaining matching funds required.

Councilman Lister made a motion to approve both Bond Bill Grant Amendments, seconded by Councilwoman Wilson, passing unanimously.

Agenda #10 - Letter of Support Request – County Commissioners for Gay Street Extension Project

Mayor McNinch provided an update on the Town's request for support for the Gay Street Extension Project, seeking to submit a request to the County for a letter of support.

Councilman Lister made a motion to approve and authorize the Mayor to submit a letter as recommended, seconded by Councilwoman Wilson. The motion passed unanimously.

Agenda #11 - Nutrient Credit Transfer Agreement

Mr. Mulrine and Mr. Chandler presented an Assignment of Nutrient Credit Transfer Agreement as it pertains to the ownership transfer from Prettyman Manor to Jones Estates Bay Country, LLC. The Agreement recognizes that the Town acknowledges and consents to the transfer.

Councilwoman Wilson made a motion to approve the Transfer Agreement, seconded by Councilman Lister, passing unanimously.

Miscellaneous

The Town will join in presenting Proclamations at Summerfest to the Local Youth Champions as has been done in previous years. Staff is gathering names and will prepare the Proclamations for the Mayor to sign and present.

Councilman Lister provided a synopsis and update on the Town Parks Plan.

Mayor McNinch is working on a grant application to submit at the end of the month to seek Grant Funds for the items identified as priorities at the Parks.

With no further discussion, Mayor McNinch adjourned the meeting at 7:40 PM.

Respectfully submitted,

*Karen L. Monteith,
Clerk - Treasurer*